



**NATIONAL SCIENCE FOUNDATION 4201 Wilson Boulevard
Arlington, Virginia 22230
Division of Electrical, Communications, and Cyber
SystemsOffice
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Dear ECCS Grantee:

As the 2010 ECCS Grantees' Conference approaches, we would like to remind you of its purpose and what we wish to accomplish through your active participation. The goal of the Conference is to evaluate outcomes of ECCS Fiscal Years 2007 & 2008 program investments; to broaden diversity participation and collaborations with minority-serving institutions, small colleges and undergraduate institutions; to encourage collaboration among grantees; and to identify future directions for ECCS programs. Your presence will provide an important vehicle in helping us assess the outcomes of ECCS investments over the last four years.

Given the large number of grantees participating, the conference is organized in a format that we believe will be most productive over the course of the two and one-half day meeting. We are asking each of you to submit a project summary, make a brief presentation and prepare a poster on the accomplishments of your research grant. Please comply with the following guidelines:

As previously requested by Dr. Magdy Iskander, **Executive Summaries** should not exceed two pages in length and may include one to two figures. Summaries should include a self-contained description of the activity with a statement of objectives and methods employed, and focus on results, findings, accomplishments, and innovations related to the intellectual merit and broader impact of the activity. Please also specify the grant title, award number, PI names, and collaborating institutions. Summaries should be submitted to Dr. Nuri Celik by email at hcac@hawaii.edu with "NSF ECCS 2010 submission" in the subject line by **November 1, 2010**. Executive summaries will be published on a CDROM and will be made available to attendees at the conference.

Presentations should not exceed 10 minutes in length. Power Point slides/viewgraphs should not exceed 5 slides and should include the following:

- Title of grant, award number, PI's and co-PI's, institution(s), and statement of research objectives or goals
- Technical approach and innovation in the research and highlights of the major accomplishments related to intellectual merit
- Potential technology applications and societal impact of the research
- Activities and accomplishments related to the integration of research and education

Presentations should give the big picture and contain effective visual images of your major accomplishments with short descriptions.

Please bring your Power Point presentation on a Flash Drive so it can be loaded on a common computer; personal laptop connections will not be accommodated. You must download your Power Point presentation with the Session Moderator during registration or breaks and prior to your scheduled session. Instructions for this will be available at registration.

Posters should not exceed 3' x 4' and thumbtacks will be provided. The poster sessions will provide an opportunity to further explain the research and respond to questions in an environment that may promote discussion, networking and new research collaborations.

If you have questions on the presentation materials, please contact Ms. Dana Denick at ddenick@nsf.gov.

We have also planned a group dinner where we will have open discussions on a number of topics of interest, such as emerging and transformative research and technology areas, opportunities for enhancing diversity and collaborations in our programs, as well as discussion of future programmatic directions that ECCS might pursue.

We look forward to meeting you and to your participation over the two and one-half day period of the workshop.

With regards,
Robert Trew



Division Director Electrical, Communications and Cyber Systems
(ECCS) Division Directorate for Engineering National Science
Foundation