LaTeX Template and Sample for 2007 AP-S International Symposium

First A. Author[1], Second B. Author*[2], and Third C. Author[2]

[1] The ABC Company, Wash., DC, 20031
[2] The Next Company, Neverland, USA
E-mail: author@domain.com

Introduction

These instructions give you guidelines for preparing your paper for the 2007 IEEE AP-S International Symposium. The margins and required spacing between different sections are demonstrated for author's convenience. Authors using LaTeX to prepare papers may use this file (`template_aps.tex`) as a template. The class file `aps2007.cls`, should be placed in the same directory as the base latex file and provides the proper formatting. Otherwise, use this as a guideline to compare your final document in terms of margins, font sizes, and spacings.

Basic Guidelines

The language of the symposium is English. The paper must be limited to four pages including text, references, and figures. Only single column formats will be accepted. The introduction should indicate clearly how the submission relates to previous work and the unique aspects of the current submission. Footnotes should not be used except for credits to sponsoring agencies.

The text should be formatted single-spaced and sized for 21.5x28 cm (8.5x11 inch) paper. The title should be centered 1 inch from the top of the first page. The author's (or authors') name and complete organizational affiliation should be two lines below the title. If there are multiple authors, the presenter is to be identified with an asterisk. The text should start three lines below the last name. Left and right margins should be 4 cm (1.5 inches). A 2.5 cm (1 inch) margin should be at the top and bottom of all pages.

DO NOT use page numbers or exceed 4 pages.

Paragraphs are to be separated with one blank line. Submission must withstand a linear reduction to 70% of original size and maintain readability. While the font type is author's choice, minimum requirement of 11 point is recommended to maintain readability.

PDF Conversion

All submissions will be electronic and in a PDF format (*.pdf). Embedded Type 1 or True Type fonts are required in the submitted PDF file as subset fonts. Type 3 fonts (bitmaps) will not be accepted.

Authors can use PDF eXpress provided by IEEE to convert their documents to IEEE-complaint pdf formats. All pdf files submitted to the conference are required to be IEEE compliant. Failure to do so may result in the rejection of the paper. Authors are strongly encouraged to use PDF eXpress to validate their pdf files for compliance. Information on how to access PDF eXpress is provided on the conference home page.

Submission Process

Only electronic submissions in IEEE-complaint PDF format will be accepted. The compliance criteria can be found in the guidelines published by IEEE, [1]. For those using Adobe distiller, PDF settings files can be downloaded to allow compliance with IEEE requirements [2].

After ensuring their compliance, authors can submit their papers to the conference at the conference web-site: http://hcac.hawaii.edu/conferences/aps2007/ by selecting the paper submission link. If you have submitted to the symposium in past years, you can log in using your email address and password (there is a link to have your password emailed to you if you have forgotten it). If you are new to the system, you can create an account, in which case your password will be emailed to you at the email address provided during registration. Once logged into the system, you can create or update your profile and upload your paper(s). All future correspondence will be made using the e-mail address provided at the login prompt.

As part of the on-line submission process, an electronic IEEE copyright form must be generated. Missing copyright forms will make it necessary to reject the paper. It will be understood that all submissions have been cleared by the sponsoring agency.

Please ensure that you have not set password protection on your PDF file, as we will need to add IEEE copyright information to the paper after acceptance. Only the author that submits the paper will receive an acknowledgement of the submission.

References

[1] Guidelines:
`http://www.ieee.org/portal/cms_docs/pubs/confstandards/pdfs/Author-PDFGuide-V32-WIN.pdf`

[2] PDF Settings Files:
`http://www.ieee.org/portal/index.jsp?pageID=corp_level1&path=pubs/confpubcenter&file=index.xml&xsl=generic.xsl`

[3] IEEE copyright form:
`http://www.ieee.org/portal/index.jsp?pageID=corp_level1&path=about/documentation/copyright&file=cfrmlink.xml&xsl=generic.xsl`